



Council

Monday 8 September 2025

Subject: Appointment of Committee Chairmen and Vice-Chairmen for the remainder of 2025/26 Civic Year and to confirm the normal commencement time for each Committee

Report by:

Monitoring Officer

Contact Officer:

Katie Storr
Democratic Services & Elections Team Manager
katie.storr@west-lindsey.gov.uk

Purpose / Summary:

This report seeks to appoint Chairmen and Vice-Chairmen to each of the Committees for the remainder of the 2025/2026 Civic Year and determine the normal commencement time of each of the Committees.

RECOMMENDATION(S):

- (1) That the number of Vice-Chairmanships be reduced to one per committee;
- (2) That Council appoint Chairmen and Vice-Chairmen, for the remainder of 2025/26 Civic Year to the following Committees: -
 - (a) Chief Officer Employment Committee
 - (b) Corporate Policy and Resources Committee
 - (c) Planning Committee
 - (d) Governance and Audit Committee
 - (e) Licensing Committee
 - (f) Overview and Scrutiny Committee
 - (g) Regulatory Committee
 - (h) Prosperous Communities Committee
 - (i) Standards Committee
- (3) That Council confirms the normal commencement time for each of the above-named Committees in accordance with the schedule detailed in Table 1 of the report.

IMPLICATIONS

Legal:

It is the responsibility of Full Council to agree Chairmanships, Vice-Chairmanships, and start times for meetings at its Annual meeting. These may be revisited as required, for example in the event of changes to the political balance and therefore committee allocations, as is the case on this occasion.

Financial:

Special Responsibility Allowances (SRAs) are payable to Committee Chairmen and Vice-Chairmen at a rate agreed by the Independent Remuneration Panel. These costs are met from the Members' Allowance budget which is set following any recommendation from the Panel and subsequent approval by Full Council.

The current Administration has expressed the wish that no Councillor shall be awarded more than one SRA, and that where there have been two Vice-Chairmen on a committee (between whom the SRA was shared), there now be one Vice-Chairman who is entitled to the full allowance.

All payable Special Responsibility Allowances in this report can be met from existing budgets.

Staffing:

None directly arising as a result of this report.

Equality and Diversity including Human Rights:

None directly arising as a result of this report.

Data Protection Implications:

None directly arising as a result of this report.

Climate Related Risks and Opportunities:

None directly arising as a result of this report.

Section 17 Crime and Disorder Considerations:

None directly arising as a result of this report.

Health Implications:

None directly arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report:
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Notices received from the Group Leaders on the allocation of Committee/ Sub Committee places – documents available from the Guildhall, Gainsborough (on request).

Risk Assessment:

N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

☐

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☐

No

☐

1 Introduction

- 1.1 Following the Constitutional changes agreed in March 2019, Council are the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee, thereby avoiding the need for the traditional “mini-meets” following each Annual Council.
- 1.2 Council are also responsible for determining the normal commencement time for each of the committees.
- 1.3 Council can also determine whether a committee should have one or two Vice-Chairmen, no Committee is permitted to have more than two. The current Administration have expressed their wish for there to be only one Vice-Chairman per committee.
- 1.4 Table 1 below sets out the nominations for each available position and proposed commencement time for each Committee. One Counter Nomination has been made advance of the meeting in respect of the Chairman of Overview and Scrutiny Committee
- 1.5 Counter nominations are acceptable at the meeting, except in the case of the Chairman for the Chief Officer Employment Committee and the Corporate Policy and Resources Committee, which are chaired by the Leader of the Council or their nominee, as stated in the Constitution.

Table 1

Committee	Chairman	Vice Chairman	Normal Start Time
Chief Officer Employment	(Leader or Leader's Nominee) Councillor Peter Morris	Councillor Trevor Bridgwood	Meetings convened as required
Corporate Policy & Resources	(Leader or Leader's Nominee) Councillor Owen Bierley	Councillor Paul Swift	6.30pm
Planning	Councillor Ian Fleetwood	Councillor Jacob Flear	6.30pm
Governance & Audit	Councillor Stephen Bunney	Councillor Angela Lawrence	2.00pm
Licensing*	Councillor Jim Snee	Councillor Maureen Palmer	6.30pm**
Overview & Scrutiny	Councillor Jeanette McGhee or Councillor Paul Howitt Cowan	Councillor Roger Patterson	6.30pm

Regulatory*	Councillor Jim Snee	Councillor Maureen Palmer	6.30pm**
Prosperous Communities	Councillor Emma Bailey	Councillor Tom Smith	6.30pm
Standards	Councillor Adam Duguid	Councillor Mandy Snee	Meetings convened as required

* Position must be held by same person

** Sub-Committees for these meetings will be convened as required and start times agreed per meeting.